



### DBA NAME CHANGE REQUESTS

Date:	
Agent Name:	
Agent Contact Name:	True Merchant
Agent Phone Number:	1-888-592-7075
Agent Email Address:	support@truemerchant.com
Merchant Number:	
Existing DBA:	
New DBA:	
Merchant Name:	
Merchant Phone Number:	

**\*\*Note - Only the application signer is permitted to submit change requests and the signatures must match the original merchant application. Forms submitted by another party will be rejected via a ticket to the sales agent \*\***

\_\_\_\_\_  
Merchants Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Merchants Printed Name

\_\_\_\_\_  
Merchants Title

**PLEASE FAX COMPLETED FORMS TO 484-581-2201**

**(SALES AGENTS MAY SUBMIT THROUGH COPILOT TICKETING SYSTEM BY UPLOADING THE APPROPRIATE ATTACHMENTS)**